

RULE 4001

WHERE TO FILE DOCUMENTS

I. General Directions

- A. All criminal indictments, complaints, notices to appear constituting complaints, and all other documents initiating a criminal proceeding are to be filed at the courthouse specified below in sections II and III of this Rule, according to the zip code in which the alleged crime occurred. Alternatively, such documents are to be filed according to the zip code in which the relevant event occurred or the nearest zip code thereto as provided in Penal Code sections 182, 184, 777a through 792, inclusive, 795, 4701, 4702, or any other applicable statute governing venue. All petitions for writ of habeas corpus shall be filed at the courthouse specified below in section IV of this Rule. Criminal and habeas corpus cases shall usually be heard in the courthouse in which they were filed or in another courthouse in the same geographical region. For good cause, and to maximize efficient use of court resources, actions or proceedings may also be assigned for hearings in other regions.
- B. All subsequent documents related to the case shall also be filed at the same specified courthouse, unless the case is transferred to another courthouse in which event all subsequent documents shall be filed at that other courthouse.
- C. Self-represented litigants may visit a self-help center at any court location in the county for assistance in filing documents at the proper courthouse.

II. Felonies and Misdemeanors

- A. **Riverside-Hall of Justice and Banning Courthouse (Western Region)**
 - 1. All documents concerning actions or proceedings that arise out of the zip codes of 91752, 92501-92509, 92513-92519, 92521-92522, 92532, 92551-92557, 92567, 92570-92572, (Sun City addresses with zip codes of 92584-92586, or Canyon Lake, Romoland, and Sun City addresses with zip code of 92587), 92599, or 92860, 92877-92883 shall be filed at the Hall of Justice, 4100 Main Street, Riverside.
 - 2. All documents concerning actions or proceedings that arise out of the zip codes of 92220, 92223, 92230, 92282, or 92320 shall be filed at the Banning Courthouse, 135 North Alessandro Road, Banning.
- B. **Murrieta-Southwest Justice Center (Mid County Region)**

All documents concerning actions or proceedings that arise out of the zip codes of 92530-92531, 92536, 92539, 92543-92546, 92548-92549, 92561-92564, 92581-92583, (Menifee addresses with zip codes of 92584-92586 and all addresses with zip code of 92587 except those from Canyon Lake, Romoland, and Sun City), or 92589-92596 shall be filed at the Southwest Justice Center, 30755-D Auld Road, Murrieta.

C. Indio-Larson Justice Center and Blythe Courthouse (Desert Region)

1. All documents concerning actions or proceedings that arise out of the zip codes of 92201-92203, 92210-92211, 92234-92236, 92239-92241, 92247-92248, 92253-92255, 92258, 92260-92264, 92270, 92274-92276, or 92292 shall be filed at the Larson Justice Center, 46-200 Oasis Street, Indio.
2. All documents concerning actions or proceedings that arise out of the zip codes of 92225-92226, or 92280 shall be filed at the Blythe Courthouse, 265 North Broadway, Blythe.

III. Infractions

A. Moreno Valley Courthouse and Banning Courthouse (Western Region)

1. All documents concerning actions or proceedings that arise out of the zip codes of 91752, 92501-92509, 92513-92519, 92521-92522, 92551-92557, 92860, or 92877-92883 shall be filed at the Moreno Valley Courthouse, 13800 Heacock Street, Building D #201, Moreno Valley.
2. All documents concerning actions or proceedings that arise out of the zip codes of 92220, 92223, 92230, 92282, or 92320 shall be filed at the Banning Courthouse, 135 North Alessandro Road, Banning.

B. Hemet Courthouse and Temecula Courthouse (Mid County Region)

1. All documents concerning actions or proceedings that arise out of the zip codes of 92536, 92539, 92543-92546, 92549, 92561, or 92581-92583 shall be filed at the Hemet Courthouse, 880 North State Street, Hemet.
2. All documents concerning actions or proceedings that arise out of the zip codes of 92530-92532, 92548, 92562-92564, 92567, 92570-92572, 92584-92587, 92589-92593, 92595-92596, or 92599 shall be filed at the Temecula Courthouse, 41002 County Center Drive #100, Temecula.

C. Indo-Larson Justice Center and Blythe Courthouse (Desert Region)

1. All documents concerning actions or proceedings that arise out of the zip codes of 92201-92203, 92210-92211, 92234-92236, 92239-92241, 92247-92248, 92253-92255, 92258, 92260-92264, 92270, 92274-92276, or 92292 shall be filed at the Larson Justice Center, 46-200 Oasis Street, Indio.
2. All documents concerning actions or proceedings that arise out of the zip codes of 92225- 92226, or 92280 shall be filed at the Blythe Courthouse, 265 North Broadway, Blythe.

IV. Writs of Habeas Corpus

All petitions for writs of habeas corpus arising anywhere in the county shall be filed at the Hall of Justice, 4100 Main Street, Riverside.